



City of Enid
301 South Independence Avenue
Enid, Oklahoma 73701
580-234-0400

Transportation Technical Committee of the Chisholm Trail Metropolitan Planning Organization

Notice of Meetings

Notice is hereby given that the Transportation Technical Committee of the Chisholm Trail Metropolitan Planning Organization will meet in regular session at 1:30 PM on Wednesday, February 5, 2025, in Room 403/404 of the Stride Bank Center, located at 301 South Independence Avenue, Enid, Oklahoma, and the agenda for said meeting is as follows:

- AGENDA -

Transportation Technical Committee of the Chisholm Trail Metropolitan Planning Organization

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1. Call to Order/Roll Call.	
2. Minutes.	
1. Consider approval of minutes of the November 6, 2024 Transportation Technical Committee Special Meeting.	2 - 5
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3. Business.	
1. Discussion on the Proven Safety Countermeasures Workshop and the Safe Streets for All Grant Program.	6 - 7
SS4A-Fact-Sheet_FY-2024	
2. Discuss the next steps and development of the Metropolitan Transportation Plan (MTP).	
3. Discuss the next steps of the MPO's efforts to meet federal and state objectives concerning transportation and transit planning, civil rights, safety and reporting.	
4. Adjourn.	

**City of Enid
Transportation Technical Committee of the Chisholm Trail Metropolitan
Planning Organization
Minutes**

The Transportation Technical Committee of the Chisholm Trail Metropolitan Planning Organization of the City of Enid, County of Garfield, State of Oklahoma, met in special session at 1:30 PM on Wednesday, November 6, 2024, in Room 403/404 of the Stride Bank Center, located at 301 South Independence Avenue, Enid, Oklahoma, pursuant to notice provided to the Clerk of the City of Enid no less than forty-eight hours prior to said meeting, and which notice was posted no later than 1:30 PM on the 5th day of November, 2024. The minutes for said meeting are as follows:

1. CALL TO ORDER/ROLL CALL.

Chairman Jerald Gilbert called the meeting to order with the following members present and absent:

PRESENT: Enid City Manager Jerald Gilbert, Enid City Engineer Jason Unruh, Treasurer of the Enid Public Transportation Authority Erin Crawford, Aviation Director of Enid Woodring Regional Airport Keston Cook, Executive Director of the Greater Enid Chamber of Commerce Jon Blankenship, Representative of NORTPO Brock Spencer, ODOT Government Affairs Planning Branch Manager Laura Chaney, and ODOT Multimodal Division Office of Mobility and Public Transit Designee Veronica Ross

ABSENT: Representative of the Town of North Enid Jason Dockins and ODOT District IV Rural Construction Engineer Ted Zachary.

Others present were Enid Assistant City Manager Scott Morris, Transportation Planner Taylor Massey, Enid City Attorney Carol Lahman, ODOT Transportation Manager Travis Rigdon, Enid City Clerk Summer Anderson, ODOT Multimodal and Planning Division Planning Coordinator Sarah McElroy, and City Manager Executive Assistant Jody Kuberskey.

2. MINUTES.

1. Consider approval of minutes of the September 18, 2024 Transportation Technical Committee Special Meeting.

Moved by Jon Blankenship, seconded by Brock Spencer, to approve minutes of the September 18, 2024 Transportation Technical Committee Special Meeting.

Carried by the following votes:

Ayes: Jerald Gilbert, Jason Unruh, Erin Crawford, Keston Cook, Jon Blankenship, Brock Spencer, Laura Chaney, and Veronica Ross

3. BUSINESS.

1. Introduction of City of Enid's MPO Planner.

Taylor Massey was introduced as the new Transportation Planner for the City of Enid. Introductions were also given by all those in attendance.

2. Discuss and take action the 2025 Schedule of Regular Meetings.

Moved by Erin Crawford, seconded by Keston Cook, to approve the 2025 Schedule of Regular Meetings for the Transportation Technical Committee as follows:

- February 5, 2025
- March 5, 2025
- April 2, 2025
- May 7, 2025
- June 4, 2025
- July 2, 2025
- August 6, 2025
- September 3, 2025
- October 1, 2025
- November 5, 2025
- December 3, 2025

Carried by the following votes:

Ayes: Jerald Gilbert, Jason Unruh, Erin Crawford, Keston Cook, Jon Blankenship, Brock Spencer, Laura Chaney, and Veronica Ross

3. Discuss and make a recommendation on the Environmental Justice (EJ) Plan.

Moved by Brock Spencer, seconded by Keston Cook, to make a recommendation to the Transportation Policy Board to approve the Environmental Justice (EJ) Plan as presented.

Carried by the following votes:

Ayes: Jerald Gilbert, Jason Unruh, Erin Crawford, Keston Cook, Jon Blankenship, Brock Spencer, Laura Chaney, and Veronica Ross

4. Discuss and make a recommendation on the Limited English Proficiency (LEP) Plan.

City Attorney Carol Lahman noted that amendments were needed on the LEP Plan, prior to presenting it to the Transportation Policy Board for approval. Under Section 5-A, the official language of the Marshallese should be referred to as "Marshallese" rather than "Ebon", and the footnote referring to "Ebon" should also be removed on the LEP Reporting Form.

Moved by Keston Cook, seconded by Jason Unruh, to make a recommendation to the Transportation Policy Board to approve the Limited English Proficiency (LEP) Plan, with the above amendments.

Carried by the following votes:

Ayes: Jerald Gilbert, Jason Unruh, Erin Crawford, Keston Cook, Jon Blankenship, Brock Spencer, Laura Chaney, and Veronica Ross

5. Discuss and make a recommendation on the Title VI Complaint Process.

Moved by Brock Spencer, seconded by Jon Blankenship, to make a recommendation to the Transportation Policy Board to approve the Title VI Complaint Process as presented.

Carried by the following votes:

Ayes: Jerald Gilbert, Jason Unruh, Erin Crawford, Keston Cook, Jon Blankenship, Brock Spencer, Laura Chaney, and Veronica Ross

6. Discuss and make a recommendation on the Title VI Assurances.

Moved by Erin Crawford, seconded by Keston Cook, to make a recommendation to the Transportation Policy Board to approve the Title VI Assurances as presented.

Carried by the following votes:

Ayes: Jerald Gilbert, Jason Unruh, Erin Crawford, Keston Cook, Jon Blankenship, Brock Spencer, Laura Chaney, and Veronica Ross

7. Discuss and make a recommendation on the Title VI Plan.

Moved by Jon Blankenship, seconded by Keston Cook, to make a recommendation to the Transportation Policy Board to approve the Title VI Plan as presented:

Carried by the following votes:

Ayes: Jerald Gilbert, Jason Unruh, Erin Crawford, Keston Cook, Jon Blankenship, Brock Spencer, Laura Chaney, and Veronica Ross

8. Discuss and make a recommendation on a resolution approving the Chisholm Trail MPO's Adjusted Urban Boundary Map.

Moved by Erin Crawford, seconded by Jason Unruh, to make a recommendation to the Transportation Policy Board to approve a resolution adopting the Chisholm Trail MPO's Adjusted Urban Boundary Map as presented.

Carried by the following votes:

Ayes: Jerald Gilbert, Jason Unruh, Erin Crawford, Keston Cook, Jon Blankenship, Brock Spencer, Laura Chaney, and Veronica Ross

9. Discuss and make a recommendation on a resolution adopting the Chisholm Trail MPO's Transportation Improvement Program (TIP).

Moved by Brock Spencer, seconded by Keston Cook, to make a recommendation to the Transportation Policy Board to approve a resolution adopting the Chisholm Trail MPO's Transportation Improvement Program (TIP) as presented.

Carried by the following votes:

Ayes: Jerald Gilbert, Jason Unruh, Erin Crawford, Keston Cook, Jon Blankenship, Brock Spencer, Laura Chaney, and Veronica Ross

10. Discuss and make a recommendation on the Self-Certification Statement.

Moved by Jason Unruh, seconded by Erin Crawford to make a recommendation to the Transportation Policy Board to approve the Self-Certification Statement as presented.

Carried by the following votes:

Ayes: Jerald Gilbert, Jason Unruh, Erin Crawford, Keston Cook, Jon Blankenship, Brock Spencer, Laura Chaney, and Veronica Ross

11. Discuss the next steps of the MPO's efforts to meet federal and state objectives concerning transportation and transit planning, civil rights, safety and reporting.

Discussion was held regarding the next steps for the MPO. In addition to making sure the MPO website was fully up to date, documents approved by the MPO's Policy Board should be uploaded to the website. Additionally, they should begin preparing for the Metropolitan Transportation Plan (MTP), which would take a twenty to twenty-five year look into the future. Brief discussion was also held regarding training opportunities for the MPO Planner, as well as funding and invoicing for her time.

4. ADJOURN.

There being no further business to come before the Committee at this time, Chairman Gilbert adjourned the meeting at 2:14pm.

S | S Safe Streets and Roads for All 4 | A (SS4A) Program Facts



The U.S. Department of Transportation (USDOT) **Safe Streets and Roads for All (SS4A)** program provides grants to local, regional, and Tribal communities for implementation, planning, and demonstration activities as part of a systematic approach to prevent deaths and serious injuries on the nation's roadways.

This roadway safety program was created by the **Biden-Harris Administration's Bipartisan Infrastructure Law**. It provides \$5 billion over 5 years to fund community-led projects that address the preventable crisis of deaths on our nation's roads, streets, and highways through safer people, roads, and vehicles; appropriate vehicle speeds; and improved post-crash care.

The SS4A program funds two types of grants:

- **Planning and Demonstration Grants** for Comprehensive Safety Action Plans, including supplemental safety planning and demonstration activities to inform an Action Plan. These can help build a pipeline of projects for future funding.
- **Implementation Grants** to implement strategies or projects identified in an existing Action Plan.

SS4A is exclusively designed to help local communities. DOT offers extensive technical assistance to potential applicants, especially first-time federal funding applicants.

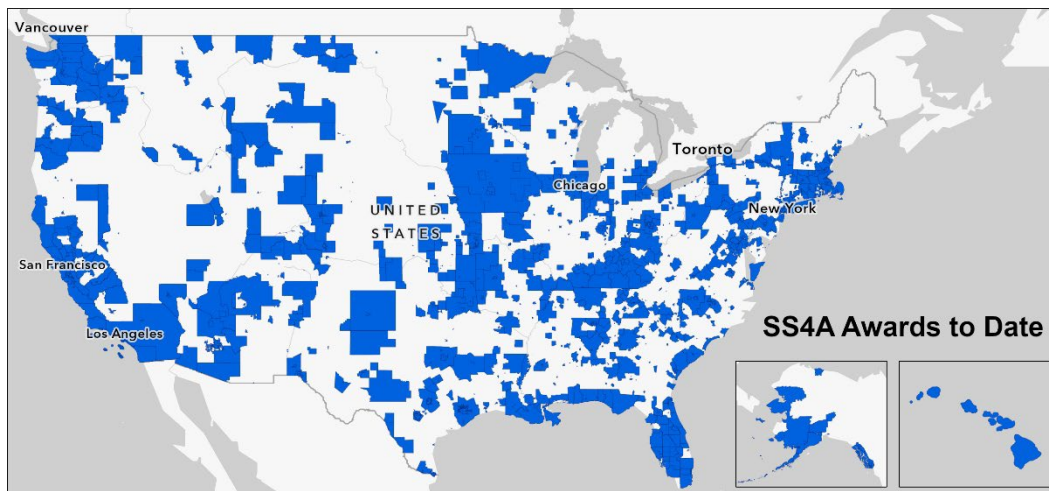
For more information, use the QR code above or visit the [SS4A website](#).

SS4A grants are already making an impact nationwide

- In the first three years of funding, USDOT awarded **\$2.9 billion** to over **1,600 communities** across **all 50 states and Puerto Rico**.
- SS4A funds to improve roadway safety planning have been awarded to communities that comprise about **77% of the nation's population**.
- Awarded funds go to localities that make up **70% of all roadway fatalities**.
- Projects and activities will significantly **improve safety for all people using the road** in those communities, including drivers, passengers, pedestrians, bicyclists, people using transit, and people with disabilities.

Awards reach communities of all different sizes and safety needs:

- **Rural communities** comprise around half of all grant award recipients to date.
- 816 communities (44% of award recipients) have **populations under 50,000**.
- **64 Tribal communities** were awarded SS4A funding.
- About 50% of award recipients are **new direct Federal funding recipients to USDOT**.
- Around 60% of funds will **benefit underserved communities**, providing equitable investment to places that need funding the most.



SS4A amplifies our impact by working across government and with external partners

The SS4A program collaborates within USDOT, and with outside organizations that are committed to roadway safety, to disseminate program information and build capacity to help communities apply for grants and successfully implement grant activities.

- Coordinated technical assistance and promotion efforts focus on advancing roadway safety in rural areas, Tribal communities, and places in the Thriving Communities network. **In the past three years, USDOT staff directly reached communities in every state.**
- USDOT works with **trusted non-governmental organizations and partners** that understand communities' roadway safety challenges and needs. These partners include organizations such as the Local Infrastructure Hub, National Complete Streets Coalition, National League of Cities, National Association of County Engineers, National Safety Council, League of American Bicyclists, Vision Zero Network, Rural Partners Network, Smart Growth America, Urban Sustainability Directors Network, and Emergency Medical Services groups, and events like the National Transportation in Indian Country Conference.

SS4A helps applicants compete for funding based on merits, not technical capacity

Applying for Federal discretionary grants is new for some communities—many of which may not have a team of grant writers on their staff. The SS4A program works with applicants throughout the evaluation process to ensure that they have complete and accurate information and are not disqualified due to an administrative error during the submission process.

- In preparation for the third funding year (FY24), **SS4A provided a courtesy pre-application screen to 111 Action Plans** to help them determine whether they were eligible to apply for an Implementation Grant. Many that found out they were ineligible for Implementation Grants applied to develop an Action Plan instead.
- In the second and third funding years (FY23 and FY24), SS4A conducted **follow-up outreach to over 1,200 communities** to provide opportunities to address missing application elements and program requirements. As a result, **nearly all eligible applications are complete and fully evaluated.**
- For those who are unsuccessful, SS4A offers a detailed debrief to help applicants develop more successful applications in future rounds. SS4A has conducted hundreds of **debriefs with applicants**, and many have re-applied and received awards in subsequent years.

After awards are made, the SS4A program continues to help communities be successful in developing, executing, and administering grant agreements.

- A streamlined grant process was developed to help finalize and sign grant agreements as quickly as possible, even for communities that have never received grant funding from USDOT. Approximately **97% of the 511 FY22 award recipients and 57% of the 620 FY23 award recipients have executed grant agreements** in place and initial **funding amounts obligated.**
- A **Technical Assistance Center** was established to support grant recipients with training and technical assistance, including how to comply with Federal requirements and how to develop Comprehensive Safety Action Plans. Visit the [Technical Assistance Center website](#) for more information.
- A **Community of Practice** was created to help grant recipients learn from each other across the 1,000+ communities that have received awards to date. [Learn more about the Community of Practice.](#)

Future funding opportunities

The FY25 SS4A Notice of Funding Opportunity (NOFO) is expected to be announced before the end of March 2025. Approximately \$2 billion will be made available in future funding rounds (FY25 and FY26).

