

City of Enid
Transportation Technical Committee of the Chisholm Trail Metropolitan
Planning Organization
Minutes

The Transportation Technical Committee of the Chisholm Trail Metropolitan Planning Organization of the City of Enid, County of Garfield, State of Oklahoma, met in regular session at 1:30 PM on Wednesday, October 1, 2025, in Room 403/404 of the Stride Bank Center, located at 301 South Independence Avenue, Enid, Oklahoma, in said city, and the minutes for said meeting are as follows:

1. CALL TO ORDER/ROLL CALL.

Chairman Jerald Gilbert called the meeting to order with the following members present and absent:

PRESENT: Enid City Manager Jerald Gilbert, Enid City Engineer Jason Unruh, Enid Chief Financial Officer Erin Crawford, Enid Woodring Regional Airport Director Keston Cook, Enid Community Development Director Jacquelyn Porter, Representative of NORTPO Vicki Eggers, ODOT Multimodal & Planning Division Planning Coordinator Sarah McElroy, ODOT Multimodal Division of Office of Mobility and Public Transit Manager Designee Veronica Ross

ABSENT: Representative of the Town of North Enid Jason Dockins, Executive Director of the Greater Enid Chamber of Commerce Jon Blankenship, ODOT District IV Rural Construction Engineer Ted Zachary.

Others present were Enid City Clerk Summer Anderson, Enid Assistant City Attorney Mandy Schroeder, Transportation Planner Taylor Massey, Enid Senior Accountant Mandi O'Dea, ODOT Transportation Manager Tanner Mikles, and Ex-Officio Member - FHWA Division Community Planner Viplav Reddy.

2. MINUTES.

1. Consider approval of minutes of the June 4, 2025 Transportation Technical Committee meeting.

Moved by Jacquelyn Porter, seconded by Keston Cook, to approve minutes of the June 4, 2025 Transportation Technical Committee meeting.

Carried by the following votes:

Ayes: Jerald Gilbert, Jason Unruh, Erin Crawford, Keston Cook, Jacquelyn Porter, Vicki Eggers, Sarah McElroy, Veronica Ross

3. BUSINESS.

1. Update on the Fiscal Year 2025-2026 Financials for the Chisholm Trail MPO.

Senior Accountant Mandi O'Dea provided an overview of the Fiscal Year 2025-

2026 Financials for the Chisholm Trail MPO. The grant limit total was \$188,700.00, including PL (Planning) Funds and 5303 Funds. Year-to-date claims amount to approximately \$11,893.00, representing about six percent of the grant claimed so far. Approximately \$176,000.00 remained available for FY26 expenditures. The total match expected was about \$47,000.00, with approximately \$3,000.00 matched so far, leaving \$44,000.00 in matching funds available. The total combined grant and match equaled \$235,875.00, with total spending of \$14,866.00, leaving roughly \$221,000.00 remaining. The financial overview excluded state planning and research funds, which currently showed no activity. Claims for September were not yet submitted, as claims are submitted at the end of the month or soon afterward.

Ms. O'Dea presented detailed breakdowns of funding by elements, grant types and match. Additional reports break down remaining funds by budget categories, aligning with the Unified Planning Work Program (UPWP) for FY26. It was noted that there was a purchase order in place for \$200,000.00, with one claim in the amount of \$4,246.24. Some funds remained available in FY25 purchase orders through ODOT, though these were not reflected in the current FY26 financial statements. In the future, a financial overview will be presented at each meeting, allowing stakeholders to track expenditures and activities regularly.

2. Discuss and make a recommendation on supporting ODOT Transit Asset Management Targets.

Discussion was held regarding the ODOT Transit Asset Management Targets. This process was similar to the safety targets and occurred alongside updates to the Transit Asset Management (TAM) Plan. The most recent update to the TAM Plan was in December 2024.

Moved by Erin Crawford, seconded by Keston Cook, to make a recommendation to support ODOT Transit Asset Management Targets.

Carried by the following votes:

Ayes: Jerald Gilbert, Jason Unruh, Erin Crawford, Keston Cook, Jacquelyn Porter, Vicki Eggers, Sarah McElroy, Veronica Ross

3. Discuss and make a recommendation on the Federal Highway Administration Functional Classification Map Update.

Discussion was held regarding proposed updates to the functional classification of five roads in Enid, upgrading their classification from minor arterial to principal arterial. This change aligned with observed traffic volumes and future planning goals. Key roads included:

- North Garland from Willow to West Rupe
- Cleveland from Willow to West Rupe
- Willow from Garland to 30th

- Randolph Avenue, including portions from Garland to 30th
- West Rupe from Garland to Van Buren

The upgrade reflected the need for controlling access, improved surface treatments and accommodating higher traffic volumes. Principal arterial designation limits driveway access and supports wider lanes to handle greater traffic demand. These changes aligned with long-range planning efforts and future land use intentions, including commercial and higher-density residential development.

Moved by Jason Unruh, seconded by Jacquelyn Porter, to make a recommendation to approve the Federal Highway Administration Functional Classification Map Update.

Carried by the following votes:

Ayes: Jerald Gilbert, Jason Unruh, Erin Crawford, Keston Cook, Jacquelyn Porter, Vicki Eggers, Sarah McElroy, Veronica Ross

4. Update on Transportation Improvement Plan.

Transportation Planner Taylor Massey explained that the Transportation Improvement Plan (TIP) was out for the twenty-one-day public comment period, which ended October 21. Public hearings would be scheduled in November during the regular Technical Committee and Policy Board meetings. The plan had been submitted to the ODOT for review, with comments being received and addressed, and the plan resubmitted before going out for public comment.

5. Update on the Metropolitan Transportation Plan from Poe & Associates.

Project Manager Craig Moody of Poe & Associates addressed the Committee, providing an update on the Metropolitan Transportation Plan (MTP). The plan aimed to develop a strategic transportation vision for Enid through 2050. It would address mobility, safety, connectivity, sustainability and fiscal responsibility. The plan aligned with local, state and federal policies and was designed to be multi-modal, community informed and data driven. The MTP is updated every five years, with amendments being made as needed.

The scope included project management, public engagement, web portal updates, documenting existing conditions, data analysis, revenue forecasting, fiscal constraint identification, project priorities and policy recommendations. The timeline was approximately one year, beginning mid-2025 and concluding mid to late 2026, with the plan's adoption.

Public engagement would include a blend of in person and virtual tools, such as online surveys and interactive mapping platforms. Coordination with Enid's Communications Department was planned to optimize outreach.

Mr. Moody reviewed the key stakeholders of the MTP:

- Oklahoma Department Transportation (ODOT)
- Federal Transit Authority (FTA)
- Federal Highway Administration (FHWA)
- Vance Air Force Base
- Tyson Enterprises
- City of Enid, Town of North Enid and Garfield County
- Enid Public Transportation Authority (EPTA)
- Northern Oklahoma Development Alliance
- Regional stakeholder, such as health services, EMS, education and industry

Additionally, they were developing a GIS-based web portal using the Arc-GIS Online Platform. The portal would integrate city, MPO, and state data, including live feeds from ODOT and federal sources. Features include interactive maps, dashboards with graphs and charts, and query tools designed for both technical staff and the public. The dashboard would allow for ongoing data updates without manual curation.

Emphasis was placed on clear messaging that the interactive reporting tool was for planning and not immediate repair requests. The tool could help identify issues to be incorporated into future work programs and funding cycles. It was suggested that language be added to the dashboard to manage public expectations regarding timelines and repairs.

Discussion was also held regarding next steps for the MTP. They would need to finalize the project management plan, continue data collection and incorporate Streetlight data, launch the first round of public engagement, develop and release the draft plan chapters for review, and present the plan to federal partners for adoption by late summer or early fall 2026. It was noted that the plan would include costs estimates for capital projects and maintenance, reflecting current construction cost inflation.

4. ADJOURN.

Moved by Keston Cook, seconded by Vickie Eggers, to adjourn the meeting.

Carried by the following votes:

Ayes: Jerald Gilbert, Jason Unruh, Erin Crawford, Keston Cook, Jacquelyn Porter, Vicki Eggers, Sarah McElroy, Veronica Ross

The meeting adjourned at 2:24pm.