

**City of Enid
Transportation Policy Board of the Chisholm Trail Metropolitan Planning
Organization
Minutes**

The Transportation Policy Board of the Chisholm Trail Metropolitan Planning Organization of the City of Enid, County of Garfield, State of Oklahoma, met in regular session at 11:30 AM on Wednesday, October 8, 2025, in Room 403-404 at the Stride Bank Center, located at 301 South Independence Avenue in said city, and the minutes for said meeting are as follows:

1. CALL TO ORDER/ROLL CALL.

David Mason called the meeting to order 11:33AM with the following members present and absent:

PRESENT: Enid Mayor David Mason, North Enid Mayor Jason Dockins, Enid City Commissioner Rob Stallings, District IV Transportation Director or Designee Sarah McElroy, ODOT District IV Engineer or Designee Ted Zachary, Aviation Advisory Board Chairman Ken Girty, and Enid Public Transportation Authority General Manager Demetria Dixon

ABSENT: Enid City Commissioner Derwin Norwood, Chairman of the Garfield County Commissioners Reese Wedel, Executive Director of NODA Jonathon Cross,

Others present were: Transportation Planner Taylor Massey, Enid City Manager Jerald Gilbert, City Clerk Summer Anderson, Assistant City Clerk Madelyn Barber, Enid City Attorney Melissa Blanton, Enid Assistant City Attorney Mandy Schroeder, Enid Director of Engineering or Designee Jason Unruh, City Senior Accountant Mandi O'Dea, Poe & Associates Geographic Information Systems Professionals Craig Moody and Jeremy Planteen, Northern Oklahoma Regional Transportation Planning Org (NORTPO) Rep Brock Spencer,

2. MINUTES.

1. Consider approval of minutes of the June 11, 2025, Transportation Policy Board meeting.

Moved by Ken Girty, seconded by Rob Stallings, to approve the June 11, 2025 Transportation Policy Board Meeting Minutes.

Carried by the following votes:

Ayes: David Mason, Rob Stallings, Jason Dockins, Sarah McElroy, Ted Zachary, Ken Girty, Demetria Dixon

3. BUSINESS.

1. Update on Fiscal Year 2025-2026 Financials for the Chisholm Trail MPO.

City Senior Accountant Mandi O'Dea presented an update on the Fiscal Year 2025-2026 Financials for the Chisholm Trail MPO with an overview of the funding elements. Ms. O'Dea explained the breakdown of each element the funds were designated for and separated the funds by grant and the amount the City would match. The total funding amount was \$235,875.00, with a total of \$221,009.00 in funds remaining. The first payment to Poe & Associates was issued in the amount of \$4,246.25 with a balance of \$195,753.76 remaining on their contract. It was noted that funds remaining from Fiscal Year 2024 on the PO that was closed were rolled into Fiscal Year 2026 in the amount of \$87,500.00. It was also noted that the Fiscal Year 2025 PO was still outstanding, with an approximate remaining balance of \$74,000.00, that would also be rolled into the Fiscal Year 2026 funds, once the PO was closed.

2. Discuss and consider approval on supporting ODOT Transit Asset Management Targets

It was discussed that when the Safety Targets were accepted, it was missed to also accept the Asset Management Targets. The City's TAM plan had been updated with the most recent ODOT numbers.

Motion by Ken Girty, seconded by Jason Dockins, to approve supporting the ODOT Transit Asset Management Targets

Carried by the following votes:

Ayes: David Mason, Rob Stallings, Jason Dockins, Sarah McElroy, Ted Zachary, Ken Girty, Demetria Dixon

3. Discuss and consider approval on the Federal Highway Administration Functional Classification Maps.

Ms. Massey provided an update on the Federal Highway Administration Functional Classification Map. After meetings with representatives from North Enid and Garfield County, and reviewing the streets in their areas, there were five locations chosen to reclassify from a minor arterial to a principal arterial. The first street chosen was Garland from West Rupe to West Willow. The second street chosen was Cleveland from West Rupe to West Willow. The third street chosen was Willow, and because parts of it were classified as a principal arterial already, it was decided to expand on it from Garland to 30th. The fourth street chosen was Randolph, and because there were already plans to widen it, it was decided to also go from Garland to 30th. The fifth street chosen was West Rupe from Garland to Van Buren (Highway 81).

Poe & Associates Geographic Information Systems Professional, Craig Moody, discussed the purpose and benefits of increasing functional classification and recommended to move forward on getting approval from ODOT Federal Highway Administration on the proposed changes to help carry the City's traffic

in the future.

Motion by Jason Dockins, seconded by Rob Stallings, to approve the Federal Highway Administration Functional Classification Maps.

Carried by the following votes:

Ayes: David Mason, Rob Stallings, Jason Dockins, Sarah McElroy, Ted Zachary, Ken Girty, Demetria Dixon

4. Update on the Transportation Improvement Plan.

Ms. Massey explained that the Transportation Improvement Plan (TIP) was distributed and on October 1, 2025, and would be out for public comment for a period of 21 days, from October 1st through October 21st. A public notice was posted on the website and in the newspaper. Public hearings would take place at the November Technical Committee and Policy Board meetings.

5. Update on the Metropolitan Transportation Plan from Poe & Associates.

Poe & Associates Geographic Information Systems Professionals Craig Moody and Jeremy Planteen presented the purpose and goals of the Metropolitan Transportation Plan (MTP). The MTP would lay out the plan for the strategic vision for transportation through the year 2050. The plan would address mobility, safety, connectivity, and sustainability, all while ensuring the plan aligns with fiscal realities and local, state and federal policies. The goal was to develop a system that was multimodal and fiscally responsible, as well as community informed and data driven. An agreement with a sub-consultant, High Street, helped with the technical aspects to complete the plan. Per Federal guidelines, the plan would be updated every five years but could be amended at any time as things come in the five-year period. The projected schedule of milestones was discussed, with plans of gaining public engagement, the web portal, as well as any suggestions for additional key stakeholders or partners.

4. ADJOURN.

Motion by Ken Girty, seconded by Rob Stallings, to adjourn the meeting.

Carried by the following votes:

Ayes: David Mason, Rob Stallings, Jason Dockins, Sarah McElroy, Ted Zachary, Ken Girty, Demetria Dixon

The meeting adjourned at 12:09PM.