

City of Enid
Transportation Technical Committee of the Chisholm Trail Metropolitan
Planning Organization
Minutes

The Transportation Technical Committee of the Chisholm Trail Metropolitan Planning Organization of the City of Enid, County of Garfield, State of Oklahoma, met in regular session at 1:30 PM on Wednesday, November 5, 2025, in Room 403/404 of the Stride Bank Center, located at 301 South Independence Avenue, Enid, Oklahoma, in said city, and the minutes for said meeting are as follows:

1. CALL TO ORDER/ROLL CALL.

Chairman Jerald Gilbert called the meeting to order at 1:30PM with the following members present and absent:

PRESENT: Enid City Manager Jerald Gilbert, Director of Engineering Services Murali Katta, Enid Chief Financial Officer Erin Crawford, Enid Community Development Director Jacquelyn Porter, ODOT District IV Engineer Matt Mitchell, Representative of NORTPO Brock Spencer, ODOT Multimodal & Planning Division Planning Coordinator Sarah McElroy, ODOT Multimodal Division of Office of Mobility and Public Transit Manager Designee Veronica Ross

ABSENT: Representative of the Town of North Enid Jason Dockins, Executive Director of the Greater Enid Chamber of Commerce Jon Blankenship, ODOT District IV Rural Construction Engineer Ted Zachary, Enid Woodring Regional Airport Director Keston Cook

Others present were Enid City Clerk Summer Anderson, Enid Assistant City Clerk Madelyn Barber, Enid City Attorney Melissa Blanton, Enid Assistant City Attorney Mandy Schroeder, Transportation Planner Taylor Massey, Enid City Engineer Jason Unruh, ODOT Transportation Manager Tanner Mikles, and State Safety Engineer Marty Farris.

2. MINUTES.

1. Consider approval of minutes of the October 1, 2025 Transportation Technical Committee meeting.

Moved by Jacquelyn Porter, seconded by Brock Spencer, to approve minutes of the October 1, 2025 Transportation Technical Committee meeting.

Carried by the following votes:

Ayes: Jerald Gilbert, Murali Katta, Erin Crawford, Jacquelyn Porter, Matt Mitchell, Brock Spencer, Sarah McElroy, Veronica Ross

3. BUSINESS.

1. Update on the financials for the Chisholm Trail MPO.

Enid Chief Financial Officer Erin Crawford presented slides with updates of the Chisholm Trail MPO financials for Fiscal Year 2025-2026. The Chisholm Trail MPO Funding sources included grant PL Funds in the amount of \$261,572.00, grant Section 5303 funds in the amount of \$27,128.00 and the City of Enid Match funds in the amount of \$72,175.00, for a total of \$360,875.00. The expenses or encumbrances totaled \$270,754.00 with the remaining available funds being \$90,121.00. The Fiscal Year 2024 purchase order was closed out, and the remaining funds were rolled into the Fiscal Year 2026 funds. The purchase order funds for Fiscal Year 2025 were being drawn down and the current total remaining to draw against was \$240,000.00 of the \$300,000.00 total purchase order funds. The total amount of the Chisholm Trail MPO Spending included all the grants in the amount of \$216,603.00 and the City of Enid Match in the amount of \$54,151.00 for a total spending of \$270,754.00, which included the Poe & Associates remaining encumbrance of \$195,754.00. As of September 30, 2025, Poe & Associates had been paid \$4,246.00 of their \$200,000.00 contract. The UPWP spending by elements was broken down into seven categories of which only four categories had money spent so far. The Program Support & Administration in the amount of \$50,201.00, Long Range Transportation Planning in the amount of \$13,587.00, Transportation Improvement Program in the amount of \$7,729.00 and Public Participation in the amount of \$3,483.00 for a total of \$75,000.00. The \$75,000.00 spent was then broken down by each budget category and their amounts, which included personnel in the amount of \$67,590.00, contractual in the amount of \$5,020.00, equipment and supplies in the amount of \$2,048.00, training and travel in the amount of \$284.00 and printing and advertising in the amount of \$59.00.

2. Presentation from ODOT on setting Safety Targets - Marty Farris, ODOT Traffic Division.

State Safety Engineer Marty Farris spoke about how the safety targets were set year over year around the serious injury and fatality rates in conjunction with the Oklahoma State Highway Safety Office, which are the leaders of the process, and with another partner, a professor from UCO who helps run the statistical analysis of an ARIMA model which is an autoregressive integrated moving average model. The ARIMA is one of the systems allowed to determine the safety targets. Mr. Farris presented charts with the fatalities and serious injuries that occurred year over year, a 5-year moving average, the projected expected average from the model and prediction target with a 95% target level boundary from the forecast of the remainder of Fiscal Year 2024. The trend for serious injury was reflected in the charts as moving downward which was what they wanted to see. In 2023, for Fiscal Year 2024, the Highway Safety Plan process, which was run by NHTSA, moved from a yearly plan to a triennial plan so the goals were set for three fiscal years. Due to this new triennial plan that included Fiscal Year 2025 & 2026 goals in the Fiscal

Year 2024 plan, all the data that was being used currently was from Fiscal Year 2024 goals. During the recent HSIP (Highway Safety Improvement Program) the data for 2026 was reported. The goals were set based off existing historical trends. The next triennial plan for Fiscal Year 2027, should include data from 2025 due to the movement with electronic data being used.

3. Discuss and make recommendations on supporting ODOT Safety Targets.

Moved by Murali Katta, seconded by Erin Crawford, to support ODOT Safety Targets.

Carried by the following votes:

Ayes: Jerald Gilbert, Murali Katta, Erin Crawford, Jacquelyn Porter, Matt Mitchell, Brock Spencer, Sarah McElroy, Veronica Ross

4. Hold a public hearing, discuss and make a recommendation on approving a resolution adopting the Chisholm Trail MPO's TIP.

Taylor Massey discussed that there were no public comments for the TIP, so there would be nothing to consider for a hearing.

Moved by Murali Katta, seconded by Jacquelyn Porter, to approve a resolution adopting the Chisholm Trail MPO's TIP.

Carried by the following votes:

Ayes: Jerald Gilbert, Murali Katta, Erin Crawford, Jacquelyn Porter, Matt Mitchell, Brock Spencer, Sarah McElroy, Veronica Ross

5. Discuss and make a recommendation on the Self-Certification Statement.

ODOT Multimodal & Planning Division Planning Coordinator Sarah McElroy advised that the Self-Certification Statement went along with the TIP to state that there was compliance with Federal regulations in regard to the TIP documents. If approved, it would be signed off on by the City and ODOT's Deputy Director. Then it will be forwarded with the STIP to FHWA and the FTA for approval.

Moved by Brock Spencer, seconded by Jacquelyn Porter, to approve the Self-Certification Statement.

Carried by the following votes:

Ayes: Jerald Gilbert, Murali Katta, Erin Crawford, Jacquelyn Porter, Matt

Mitchell, Brock Spencer, Sarah McElroy, Veronica Ross

6. Discuss and take action on the 2026 Schedule of Regular Meetings.

The 2026 Schedule of Regular Meetings was scheduled for the first Wednesday of each month. There was discussion if there is a necessity to meet monthly or if there was a possibility of meeting less frequently in the future. The discussion included the possibility of cancelling meetings if not needed or the possibility of scheduling a special meeting if the schedule did not include monthly meetings. It was also mentioned that if there are projects in the MPO area requiring amendments that need to be made to the TIP and STIP that have to go through the Transportation Technical Committee of the Chisholm Trail Metropolitan Planning Organization Board, not having a monthly meeting could potentially delay projects.

Moved by Jacquelyn Porter, seconded by Erin Crawford, to approve the 2026 Schedule of Regular Meetings

Carried by the following votes:

Ayes: Jerald Gilbert, Murali Katta, Erin Crawford, Jacquelyn Porter, Matt Mitchell, Brock Spencer, Sarah McElroy, Veronica Ross

7. Discuss the next steps of the MPO's efforts to meet federal and state objectives concerning transportation and transit planning, civil rights, safety and reporting.

Discussion included the need to focus on the MTP with Poe & Associates and looking into the data provided by Street Light that is collected through satellite. There was discussion about the link on the MTPO website to allow the public access to the data and ensuring the link was available on the City's website as well. There was also discussion of some FTA funding issues being held up by the Department of Labor due to the government shutdown. It was discussed that the City was currently in month 14 of waiting on funding approval for the City's transit and that some of the ODOT members present would see if they could do anything to get some answers for the City or the process moving along.

4. ADJOURN.

Chairman Jerald Gilbert adjourned the meeting at 1:58pm.