

**City of Enid
Transportation Technical Committee of the Chisholm Trail Metropolitan
Planning Organization
Minutes**

The Transportation Technical Committee of the Chisholm Trail Metropolitan Planning Organization of the City of Enid, County of Garfield, State of Oklahoma, met in regular session at 1:30 PM on Wednesday, March 5, 2025, in Room 403/404 of the Stride Bank Center, located at 301 South Independence Avenue, Enid, Oklahoma, in said city, and the minutes for said meeting are as follows:

1. CALL TO ORDER/ROLL CALL.

Vice-Chairman Scott Morris called the meeting to order with the following members present and absent:

PRESENT: Enid Assistant City Manager Scott Morris, Enid City Engineer Jason Unruh, Treasurer of the Enid Public Transportation Authority Erin Crawford, Enid Community Development Director Jacquelyn Porter, Representative of the Town of North Enid Jason Dockins, Representative of NORTPO Brock Spencer, ODOT Government Affairs, Planning Branch Manager Laura Chaney

ABSENT: Aviation Director of Enid Woodring Regional Airport Keston Cook, ODOT District IV Rural Construction Engineer Ted Zachary, Executive Director of the Greater Enid Chamber of Commerce Jon Blankenship, ODOT Multimodal Division Office of Mobility and Public Transit Manager Eric Rose

Others present were Transportation Planner Taylor Massey, Enid Assistant City Attorney Mandy Schroeder, Enid City Clerk Summer Anderson and ODOT Multimodal & Planning Division Planning Coordinator Sarah McElroy.

2. MINUTES.

- 1. Consider approval of minutes of the February 5, 2025 Transportation Technical Committee Meeting.

Moved by Jason Dockins, seconded by Erin Crawford, to approve minutes of the February 5, 2025 Transportation Technical Committee Meeting.

Carried by the following votes:

Ayes: Scott Morris, Jason Unruh, Erin Crawford, Jacquelyn Porter, Jason Dockins, Brock Spencer, Laura Chaney

3. BUSINESS.

- 1. Discuss and make a recommendation on supporting ODOT Safety Targets.

Brief discussion was held regarding ODOT Safety Targets, which must be set on an annual basis. The targets were developed by ODOT's Traffic

Engineering and Highway Safety Departments by August of each year. Once approved, the MPO's had 180 days to adopt the ODOT standards or approve their own. It was noted that MPO's were not held accountable if the targets were not met, however, it was a federal regulation that required the targets.

Moved by Brock Spencer, seconded by Jason Unruh, to make a recommendation to the Transportation Policy Board to adopt the ODOT Safety Targets.

Carried by the following votes:

Ayes: Scott Morris, Jason Unruh, Erin Crawford, Jacquelyn Porter, Jason Dockins, Brock Spencer, Laura Chaney

2. Discuss and take any necessary action pertaining to the Request for Qualifications for the Metropolitan Transportation Plan (MTP).

Transportation Planner Taylor Massey presented the Request for Qualifications for the Metropolitan Transportation Plan (MTP), explaining that this was the first step in engaging a consultant to assist in the development of the MTP. Although the MTP was not due until December 2026, they hoped to have it completed within a year. Additionally, they would include a draft version of a Professional Services Agreement in the RFQ packet, which would be executed once a consulting firm was engaged.

Moved by Jacquelyn Porter, seconded by Jason Unruh, to approve the Request for Qualifications for the Metropolitan Transportation Plan (MTP), with an amendment to add the Professional Services Agreement as an attachment.

Carried by the following votes:

Ayes: Scott Morris, Jason Unruh, Erin Crawford, Jacquelyn Porter, Jason Dockins, Brock Spencer, Laura Chaney

3. Discuss and establish a subcommittee for the development of the Metropolitan Transportation Plan (MTP).

Ms. Massey explained that it was recommended by ODOT that a subcommittee be established to assist in the development of the MTP, as well as for the oversight of the consulting firm that would be engaged at a later date. They would assist in the technical work related to the MTP, and when milestones were reached, they would bring those items to the Technical Committee and Policy Board for updates and action, as needed.

Following additional discussion, members determined that the subcommittee would be comprised of:

- Sarah McElroy
- Jason Unruh

- Brock Spencer
- Jacquelyn Porter
- A representative from the North Enid Board of Trustees
- A representative from the Enid Public Transportation Authority
- A representative from Garfield County

Moved by Jason Unruh, seconded by Laura Chaney, to establish the subcommittee for the development of the Metropolitan Transportation Plan as proposed above.

Carried by the following votes:

Ayes: Scott Morris, Jason Unruh, Erin Crawford, Jacquelyn Porter, Jason Dockins, Brock Spencer, Laura Chaney

4. Discuss the next steps of the MPO's efforts to meet federal and state objectives concerning transportation and transit planning, civil rights, safety and reporting.

Brief discussion was held regarding the cost extension for the NCTE for planning funds, which was in process, pending a continuing resolution from the federal government.

The Committee also discussed the status of the replacement for Policy Board Member Trenton January, who had taken a new role as the Chief Engineer for the Oklahoma Turnpike Authority. His replacement would be Matt Mitchell; however, his start date was pending at this time.

Additionally, Ex-Officio Member Isaac Akem recently retired. His replacement would be Viplav Reddy from the Federal Highway Administration.

4. **ADJOURN.**

There being no further business to come before the Committee at this time, Jason Dockins moved to adjourn the meeting. Seconded by Jason Unruh.

Carried by the following votes:

Ayes: Scott Morris, Jason Unruh, Erin Crawford, Jacquelyn Porter, Jason Dockins, Brock Spencer, and Laura Chaney

The meeting adjourned at 1:49pm.