

**City of Enid
Transportation Policy Board of the Chisholm Trail Metropolitan Planning
Organization
Minutes**

The Transportation Policy Board of the Chisholm Trail Metropolitan Planning Organization of the City of Enid, County of Garfield, State of Oklahoma, met in regular session at 11:30 AM on Wednesday, March 12, 2025, in Room 403/404 of the Stride Bank Center, located at 301 South Independence Avenue in said city, and the minutes for said meeting are as follows:

1. CALL TO ORDER/ROLL CALL.

The meeting was called to order with the following members present and absent:

PRESENT: Enid Mayor David Mason, Enid City Commissioners Derwin Norwood and Rob Stallings, North Enid Mayor Jason Dockins, Designee for the Executive Director of NODA Cecil Michael, Designee for the District IV Transportation Director Sarah McElroy, Aviation Advisory Board Chairman Ken Girty, EPTA General Manager Demetria Dixon

ABSENT: Chairman of the Garfield County Commissioners Reese Wedel, ODOT District IV Engineer or Designee Matt Mitchell

Staff present were Transportation Planner Taylor Massey, Enid City Manager Jerald Gilbert, Assistant City Clerk Jessica Gilbert, and Enid Assistant City Attorney Mandy Schroeder

2. MINUTES.

1. Consider approval of minutes of the Transportation Policy Board Special Meeting of November 13, 2024.

Moved by Jason Dockins, seconded by Rob Stallings, to approve the minutes of the Transportation Policy Board Special Meeting of November 13, 2024.

Carried by the following votes:

Ayes: David Mason, Derwin Norwood, Rob Stallings, Jason Dockins, Cecil Michael, Sarah McElroy, Ken Girty, and Demetria Dixon

3. BUSINESS.

1. Discuss and consider approval of supporting ODOT Safety Performance Targets.

Ms. Massey explained that the Metropolitan Planning Organization (MPO) would adopt the safety performance targets established by the Oklahoma Department of Transportation (ODOT), rather than developing its own. Ms. McElroy noted that MPOs are required to set these targets annually. ODOT

establishes its targets each September, and MPOs then have 180 days to either adopt those targets or establish their own. She further clarified that there is no penalty for not meeting the targets. In the future, the Transportation Planner may analyze local data to establish safety performance targets specific to the Chisholm Trail MPO, if desired.

Moved by Jason Dockins, seconded by Derwin Norwood, to approve of adopting the ODOT Safety Performance Targets.

Carried by the following votes:

Ayes: David Mason, Derwin Norwood, Rob Stallings, Jason Dockins, Cecil Michael, Sarah McElroy, Ken Girty, and Demetria Dixon

2. Discuss and consider approval of the Request for Qualifications for the Metropolitan Transportation Plan (MTP).

Ms. Massey explained that the Metropolitan Transportation Plan (MTP) serves as the long-term planning document for the MPO. The plan will be developed with the assistance of a consultant. A Request for Qualifications (RFQ) was reviewed and recommended for approval by the Transportation Technical Committee at its meeting on March 5, 2025. The MTP will address transportation needs within the urbanized metropolitan area, and development of the plan will be funded through the MPO's planning funds.

Moved by Rob Stallings, seconded by Kenneth Girty, to approve the Request for Qualifications for the Metropolitan Transportation Plan (MTP).

Carried by the following votes:

Ayes: David Mason, Derwin Norwood, Rob Stallings, Jason Dockins, Cecil Michael, Sarah McElroy, Ken Girty, and Demetria Dixon

3. Discuss and consider approval of a subcommittee for the development of the Metropolitan Transportation Plan (MTP).

Ms. Massey explained that a subcommittee would need to be established to work closely with the consultant on the development of the Metropolitan Transportation Plan (MTP). The subcommittee would assist in compiling data, receive regular project updates, and help guide the planning process. Progress updates and milestone reports would be presented to the Technical Committee and Policy Board throughout the duration of the project.

Moved by Derwin Norwood, seconded by Rob Stallings, to approve the following members of the subcommittee, as recommended by the Technical Committee:

- Sarah McElroy

- Jason Unruh
- Brock Spencer
- Jacquelyn Porter
- A representative from the North Enid Board of Trustees
- A representative from the Enid Public Transportation Authority
- A representative from Garfield County

Carried by the following votes:

Ayes: David Mason, Derwin Norwood, Rob Stallings, Jason Dockins, Cecil Michael, Sarah McElroy, Ken Girty, and Demetria Dixon

4. Discuss the next steps of the MPO's efforts to meet federal and state objectives concerning transportation and transit planning, civil rights, safety and reporting.

Ms. McElroy noted that the Transportation Planner would begin work on the Unified Planning Work Program (UPWP) for the upcoming fiscal year, which requires an annual update and approval. She also stated that a No-Cost Time Extension would be presented at the next meeting to ensure continued funding for the MTP and other related activities. Additionally, Ms. McElroy informed the committee that Technical Committee Ex-Officio Member Isaac Akem had recently retired. He will be succeeded by Viplav Reddy of the Federal Highway Administration.

4. ADJOURN.

There being no further business to come before the Board at this time, Chairman Mason adjourned the meeting at 11:49am.